

**Local COC
Strategic Action Plan
Yuma County Az.
APPROVED as of 05/09/2023**

Name of Local COC: Yuma Coalition to End Homelessness

Contact Person: Lucia Wilson; Achieve Human Services

In concurrence with Arizona BOSCOG parameters for LCEH

Requirement	Activities/Action Item	Person(s) Responsible/Lead	Target Date-	Completed as evidenced by: check as apply
1. Maintain and operate a coordinated entry/assessment system	1. Update/review Coordinated Entry Procedures annually. 2. Forward updates to ADOH	Coordinated Assessment Committee Chairperson	Annually in the 2 nd quarter April-June	<ul style="list-style-type: none"> ○ Submitted annual update of CE Procedures
	2. Report encounters and results from Coordinated Entry Points	ACHIEVE Human Services, NCHP, WACOG	Ongoing Reports due at end of each quarter	Quarterly reports submitted to YCEH Lead
	3.			
	4.			
1a. Maintain case conferencing activities	1. Conduct bi-weekly or Monthly meetings	Case Conferencing Chairperson	Ongoing	Monthly reports to be submitted to YCEH Lead by HMIS/CC/CE Lead (WACOG)
	2. Contact applicants on By Name List according to priority	Case Conferencing		Notes written on applicant's HMIS Case Conferencing Notes section in HMIS.
2. Maintain Continuum of Care Planning				
2a. Conduct Point In Time Count	1. Recruit volunteers for Point In Time Count Committee	Point in Time (PIT) Committee	November – January annually	Recruitment fliers, social media posts, news postings TV/PAPER
	2. Appoint subcommittee chairperson	PIT	September Annually	

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	3. Conduct committee meetings in preparation of annual Point In Time Count	PIT	September – January Annually	
	4. Conduct trainings in preparation of annual Point In Time Count	PIT	January Annually	
2b. Identify gaps and how to address them	1. Complete AZBOSCOG Gaps Analysis Worksheet to identify needs based on Yuma area homeless population	Strategic planning committee	Annually in 2 nd quarter (April-July)	
	2. Conduct Survey in Yuma County entirety	YCEH Committee	May 1-15, 2022	
	3. Compile survey results	Strategic Planning Committee	June 30, 2022	
	4. Identify community resources based on survey results	YCEH Committee	July 12, 2022	
3. Facilitate Regular Meetings	1. YCEH meetings to be conducted on a - bi monthly basis	ACHIEVE	Ongoing	Meeting schedule January, March, May, July, September, November. As evidenced by meeting agenda and meeting minutes
	2. Subcommittees to meet on a minimum of monthly basis	Subcommittee chairperson	Ongoing	As evidenced by meeting sign in sheets and meeting minutes
	3. Publish meeting schedule on County/City web-sites	YCEH Secretary	ongoing	As evidenced by being on the county/city websites
4. Attend BOS Representative Meetings	1. YCEH to attend all quarterly ADOH meetings and other meetings as required.	ACHIEVE/WACOG	Ongoing	As evidenced by sign in sheets/roll calls

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5. Manage Recruitment and retention of membership	1. Maintain Membership Committee	Membership chairperson	Ongoing	As evidenced by meetings held monthly via in person/or zoom. Sign in sheets/roll call and meeting minutes
	2. Review Membership Committee guidelines	Membership chairperson	Annually in 2 nd quarter	
	3. Develop membership recruitment plan that addresses all sectors of HUD requirements	Membership chairperson	August 31 st 2022	As evidenced by recruitment plan submitted to LCEH lead and updated on an annual basis, retention plan to be reviewed at LCEH meeting annually in September
	4. Develop membership retention plan, i.e. value based survey, etc.	Membership chairperson	August 31 st 2022	As evidenced by retention plan submitted to LCEH lead and updated on an annual basis, retention plan to be reviewed at LCEH meeting annually in September
	5. Ensure members are from entire geographic area of COC	Membership Chairperson	Ongoing	
	6. Conduct membership sector listing count	Membership Chairperson	March & September Annually	Submit to YCEH Lead the membership sector listing form to document how many members fall under which type of sectors/services
6. Explore Social Justice/Racial Equity within the community	1. Conduct a self-assessment to ensure equity related to access of services	Subcommittee chair	Dec 2021	
	2. Develop approaches to impact sources of inequity that contribute to homelessness.	YCEH Chair with YCEH membership	Dec 2022	
	3. Develop strategies to address disparities identified as needed.	Strategic planning Chair with membership input	Dec 2022	
	4. Train members on Social Justice/Racial	LCEH Leas	July Annually	

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	Equity within the community			
	5. Amend Charter to ensure equity and include individuals with lived experience.	YCEH, YCEH members with lived experience	September 1, 2022	
The LCEH ensures by policy and action that the highest quality of care and support is provided. Ensuring equity and social justice are well understood by all LCEH members and are demonstrated by actions.	<p>Identify three action items for 2022 related to disparities/issues identified,</p> <p>Participate in ADOH LCEH Social Justice/Equity committee</p>	LCEH individuals that volunteered	Ongoing	<p>Names submitted to ADOH for individuals to participate in committee</p> <p>1 Donna Montgomery; Community Bridges</p> <p>2 Mia Armenta; WACOG</p> <p>3 Joselyn Wilkinson; AzDVS State Homeless Veteran Program Administrator</p> <p>As evidenced by quarterly reports from ADOH Social Justice Racial Equity committee</p>
	Develop and maintain LCEH website with link to partner agencies	LCEH Lead		

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	Update LCEH flyer to include weblinks/contact information in English, Spanish and lower reading ability. Distribute to community resources and targeted agencies which have contact with and provide services for those populations identified as at risk for racial inequity and social injustice.	LCEH Lead HMIS/CE/CC Lead Membership chair	September 1 st 2022	As evidenced by updated LCEH flier, completed website and distribution plan To community agencies/resources
	Include PLE in the planning process	LCEH Lead Membership Chair	Ongoing	As evidenced by attendance and participation of PLE
	Increase Coordinated Entry ACCESS points in the community especially in areas that are at risk to experience problems with Social Justice/Racial Equity.	HMIS/CE/CC lead Membership Chair LCEH Lead	Ongoing	As evidenced by more CE access points available in the community. *Plan to increase CE access points by at least 1-2 new locations annually
75% of member agencies will participate in Trauma Lens/Informed Training (TLT) that is focused on the relationship between homelessness and trauma by Dec 2022	Provide viewing of training via zoom during general meeting	YCEH Chair	Dec 2022	Sign in sheets/Zoom sign in

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The YCEH convened at least one affordable housing roundtable in at least one community in the YCEH by Dec 2022	Convene meetings to include outlying areas of east county, south county and noted urban high risk areas	YCEH chair	Dec 2022	As evidenced by Sign in sheets, agenda, meeting minutes, general idea plan To move forward to reduce disparities and problems.
Convene a roundtable that includes members of the YCEH, and representatives from the criminal justice system to discuss strategies that result in individuals exiting correctional facilities or jails have re-entry support so they are not released to the street or quickly become homeless by Dec 2022	Create an outline/agenda for the roundtable Send out invites to community members in the justice system/agencies	YCEH Chair Membership chair	Dec 2022	As evidenced by Sign in sheets, agenda, meeting minutes, general idea plan To move forward to reduce disparities and problems.